



## Data Collection

What data will you collect or create?

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How will the data be collected or created?

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## Documentation and Metadata

What documentation and metadata will accompany the data?

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## Ethics and Legal Compliance

How will you manage any ethical issues?

How will you manage copyright and Intellectual Property Rights (IPR) issues?

## Storage and Backup

How will the data be stored and backed up during the research?

How will you manage access and security?

## Selection and Preservation

Which data are of long-term value and should be retained, shared, and/or preserved?

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**What is the long-term preservation plan for the dataset?**

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## **Data Sharing**

**How will you share the data?**

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**Are any restrictions on data sharing required?**

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## **Responsibilities and Resources**

**Who will be responsible for data management?**

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**What resources will you require to deliver your plan?**

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